

MINUTES
HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)
MEETING OF JUNE 19, 2014

- A. The Chairman, Dr. L.A. “Budd” Cloutier, Jr., called to order the regular meeting of June 19, 2014 of the Houma-Terrebonne Regional Planning Commission (HTRPC) at 6:10 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by him and the Pledge of Allegiance led by Mr. Wayne Thibodeaux.
- B. Upon Roll Call, present were: Dr. L.A. “Budd” Cloutier, Jr., Chairman; Mr. Richard Elfert; Mrs. Gloria Foret, Secretary/Treasurer; Mr. Jeremy Kelley; Mr. Alex Ostheimer, Vice Chairman; Mr. Gerald Schouest; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call were: Mr. James Erny and Mr. Keith Kurtz. Also present were Mr. Patrick Gordon, Director, and Christopher Pulaski, Senior Planner, Department of Planning & Zoning and Laddie Freeman, Legal Advisor.
- C. ACCEPTANCE OF MINUTES:
1. Mr. Schouest moved, seconded by Mr. Thibodeaux: “THAT the HTRPC accept the minutes, as written, for the Regional Planning Commission for the regular meeting of May 15, 2014.”
- The Chairman called for a vote on the motion offered by Mr. Schouest. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
2. Mr. Schouest moved, seconded by Mr. Thibodeaux: “THAT the HTRPC accept the minutes, as written, for the Zoning & Land Use Commission for the regular meeting of May 15, 2014.”
- The Chairman called for a vote on the motion offered by Mr. Schouest. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- D. Mrs. Foret moved, seconded by Mr. Kelley: “THAT the HTRPC emit payment for the June 19, 2014 invoices and approve the Treasurer’s Report of May 2014.”
- The Chairman called for a vote on the motion offered by Mrs. Foret. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
1. Mr. Tim Kearns, T.S. Kearns & Co., 164 West Main Street, Thibodaux, presented the 2013 Annual Audit.
- a) Mrs. Foret moved, seconded by Mr. Kelley & Mr. Elfert: “THAT the HTRPC ratify and accept the 2013 Annual Audit as presented.”
- The Chairman called for a vote on the motion offered by Mrs. Foret. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. COMMUNICATIONS:
1. Mr. Gordon read a letter dated June 19, 2014 requesting to withdraw Item F.2 from the agenda with regard to Tract 1 thru 5, A Division of Property belonging to Clark E. Mackey Trust, et al [See *ATTACHMENT A*].
- a) Mr. Ostheimer moved, seconded by Mrs. Foret: “THAT the HTRPC table item F.2. with regard to Tract 1 thru 5, A Division of Property belonging to Clark E. Mackey Trust, et al until the next regular meeting of July 17, 2014 as per the Developer’s request [See *ATTACHMENT A*].
- The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

F. OLD BUSINESS:

Mr. Kelley moved, seconded by Mr. Elfert: “THAT the HTRPC remove all Old Business items from the table to be considered.”

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

1. The Chairman stated the next item on the agenda under Old Business was an application by LeGrace Properties, LLC requesting approval for Process A, Re-Subdivision for Revised Tracts 3-A and 3-B, A Redivision of Tract 3 in Houma Development Tract 1 and Lot 3, Addendum No. 1 to Professional Plaza belonging to LeGrace Properties, LLC.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property. He stated there was still some work to be done according to Ms. Schexnayder and requested the matter be tabled until the next meeting in July.
- b) Ms. Joan Schexnayder, Terrebonne Parish Engineering Division, read a memo dated June 19, 2014 with regard to the punch list items for the development [See *ATTACHMENT B*].
- c) The Chairman recognized a Public Speaker Card from Mr. Sam DeGeneres, Dick Barker, Inc., 1100 West Tunnel Blvd., who expressed concerns of flooding, elevations, drainage flow, and that no work had been done on the property until this week. He also stated he was not comfortable with the engineering data on the development.
- d) The Chairman recognized a Public Speaker Card from Mr. Eddie Pullaro, 1054 West Tunnel Blvd., who expressed the length of time spent on this project and a deadline needing to be determined to get it done.
- e) Discussion was held with regard to the amount of engineering required and applying for a minor subdivision. Mr. Gordon stated this was an existing subdivision and the intent was to put in multiple duplexes and the requirement for them to make drainage improvements. Discussion ensued with regard to the 25' entrance with a 10' servitude, the deadline for the project to be the next meeting and making a decision then regardless.
- f) Mr. Schouest moved, seconded by Mr. Kelley: “THAT the HTRPC table the application for Process A, Re-Subdivision, for Revised Tracts 3-A and 3-B, A Redivision of Tract 3 in Houma Development Tract 1 and Lot 3, Addendum No. 1 to Professional Plaza belonging to LeGrace Properties, LLC until the next regular meeting of July 17, 2014 as per the Developer's request and waive the right and/or requirement to have the application approved within 60 days as per state and local laws, and consent to the extension of such period.”

The Chairman called for a vote on the motion offered by Mr. Schouest. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. WITHDRAWN. Tract 1 thru 5, A Division of Property belonging to Clark E. Mackey Trust, et al [See *ATTACHMENT B*]
3. The Chairman stated the next item on the agenda under Old Business was an application by Willie Robertson & Tangela Robertson requesting conceptual approval for Process B, Mobile Home Parks, for Ray's Mobile Home Park.
 - a) Mr. Galen Bollinger, Charles L. McDonald Land Surveyors, discussed the location and the proposed mobile home park and stated the mobile home park was on the same property as the previous submittal but the size has been reduced from 25 spaces to 14 and has a better layout.
 - b) The Chairman recognized a Public Speaker Card from Reshenda Rounds, 330 Willowdale Drive, representing all of the neighbors who are opposed and presented a petition of 38 names. She stated their concerns were the only access to the park was through their street, Willowdale Drive, sewer, and flooding.

- c) Mr. Freeman stated as requested from the previous meeting, the new mobile home regulations were approved on June 12, 2104 and that any further submittals on this park would have to meet those new requirements. He stated tonight's conceptual application would apply to the older regulations.
- d) Mr. Gordon stated the mobile home park, as presented, would not qualify with the new regulations due to the gravel and using Willowdale as access.
- e) Discussion ensued with regard to the application, old regulations, and new regulations.
- f) Mr. Freeman stated that as long as the mobile home park met the conceptual requirements per the old regulations, there was no reason to deny the same.
- g) Mr. Schouest moved, seconded by Mr. Thibodeaux: "THAT the HTRPC grant conceptual approval for Process B, Mobile Home Park, for Ray's Mobile Home Park."
- h) Discussion was held with regard to the matter being conceptual only and sewer, etc. not being looked at for this submittal.

The Chairman called for a vote on the motion offered by Mr. Schouest. THERE WAS RECORDED: YEAS: Mrs. Foret, Mr. Kelley, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier, Mr. Elfert, & Mr. Ostheimer; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

G. APPLICATIONS:

1. The Chairman called to order the Public Hearing for an application by Security Boulevard Rentals, LLC requesting approval for Process D, Minor Subdivision for Lots 1-A-1, 1-A-3 & Revised Lot 1-A-2, A Redivision of Lots 1-A & 1-A-2 of Block 2, LaCarpe Industrial Park Subdivision.

Mr. Kelley abstained from participating in any discussions or action on this matter.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property.
- b) No one from the public was present to speak.
- c) Mr. Thibodeaux moved, seconded by Mr. Schouest: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Gordon discussed the Staff Report and stated Staff would recommend conditional approval provided upon an approval letter from the Board of Health. He stated drainage calculations would not be needed as depicted on the Staff Recommendations.
- e) Mr. Ostheimer moved, seconded by Mr. Schouest: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision for Lots 1-A-1, 1-A-3 & Revised Lot 1-A-2, A Redivision of Lots 1-A & 1-A-2 of Block 2, LaCarpe Industrial Park Subdivision conditioned upon submittal of an approval letter from the Board of Health."

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. The Chairman called to order the Public Hearing for an application by Annie 1, LLC requesting conceptual and preliminary approval for Process C, Major Subdivision, for Trinity Commercial Park, Addendum No. 2.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property.
- b) No one from the public was present to speak.

- c) Mr. Kelley moved, seconded by Mr. Schouest: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Gordon discussed the Staff Report and stated Staff would recommend approval with no conditions.
- e) Discussion was held with regard to the turn-around being permanent and the last lot being raw land that can't be built on.
- f) Mr. Thibodeaux moved, seconded by Mr. Kelley: “THAT the HTRPC grant approval of the conceptual and preliminary application for Process C, Major Subdivision, for Trinity Commercial Park, Addendum No. 2.”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 3. The Chairman stated the next item on the agenda was an application by Louis J. Voisin requesting approval for Process A, Re-Subdivision, for the Subdivision of Tract 23, Greenwood Plantation Estates, Property belonging to Louis J. Voisin and Nettie L. Weldon.

- a) Mr. Prosper Toups, Prosper Toups Land Surveying, LLC, discussed the location and division of the property.
- b) No one was present to speak on the matter.
- c) Mr. Ostheimer moved, seconded by Mr. Thibodeaux: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Gordon discussed the Staff Report and stated Staff would recommend tabling the matter until approval from the Board of Health and submittal of drainage calculations to the Terrebonne Parish Engineering Division for review and approval.
- e) Discussion was held with regard to the intent of the property. It was stated that it was an older couple wanting to downsize.
- f) Mr. Thibodeaux moved, seconded by Mr. Kelley: “THAT the HTRPC table the application for Process A, Re-Subdivision, for the Subdivision of Tract 23, Greenwood Plantation Estates, Property belonging to Louis J. Voisin and Nettie L. Weldon until the next regular meeting of July 17, 2014.”
- g) Discussion was held with regard to the larger lot being depicted as raw land and drainage calculations not being needed.

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 4. The Chairman stated the next item on the agenda was an application by Northpark, LLC requesting final approval for Process C, Major Subdivision, for Northpark, Phase 1.

- a) Ms. Joan Schexnayder, Terrebonne Parish Engineering Division, read a memo dated June 19, 2014 with regard to the punch list items for the development [See *ATTACHMENT C*].
- b) Gene Milford, Milford & Associates, Inc., stated they would comply/resolve all punch list items.

- c) Mr. Gordon discussed the nice layout of this subdivision and one that all planners like to see.
- d) Mr. Schouest moved, seconded by Mr. Kelley: “THAT the HTRPC grant final approval to the application for Process C, Major Subdivision, for Northpark, Phase 1 conditioned upon the Developer complying/resolving all punch list items per the Terrebonne Parish Engineering Division’s memo dated June 19, 2014 [See *ATTACHMENT C*].”

The Chairman called for a vote on the motion offered by Mr. Schouest. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 5. The Chairman stated the next item on the agenda was an application by Terrebonne Port Commission requesting final approval for Process C, Major Subdivision, for Rome Woodard Street.

- a) Ms. Joan Schexnayder, Terrebonne Parish Engineering Division, read a memo dated June 19, 2014 with regard to the punch list items for the development [See *ATTACHMENT D*].
- b) Matt Ledet, T. Baker Smith, LLC, stated they would comply/resolve all punch list items and requested 60 days for completion.
- c) Mr. Ostheimer moved, seconded by Mr. Schouest: “THAT the HTRPC grant final approval to the application for Process C, Major Subdivision, for Rome Woodard Street conditioned upon the Developer complying/resolving all punch list items per the Terrebonne Parish Engineering Division’s memo dated June 19, 2014 [See *ATTACHMENT D*].”

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. STAFF REPORT:

- 1. Mr. Gordon discussion the mobile home park regulations that were approved by the Terrebonne Parish Council on June 12, 2014 and it would be placed on the July agenda for ratification by the Commission.

I. ADMINISTRATIVE APPROVALS:

Mr. Ostheimer moved, seconded by Mr. Elfert: “THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-4.”

- 1. Revised Lots 5-A-1, 5-A-2, 5-B-1, 5-B-2, 5-B-5, and Revised Lot 4 of Block 2 of Addendum No. 1 to Henry's Subdivision, Redivision of Property of LL-PAC Properties, L.L.C., et al, Sections 56 & 57, T16S-R17E, Terrebonne Parish, LA
- 2. Shift of Lot Lines between West ½ Lot 3 & East ½ Lot 2, Subdivision of portion of Property of Augustin Rodrigue, Section 86, T15S-R16E, Terrebonne Parish, LA
- 3. Redivision of Property belonging to Bonvillain's Mobile Home Park, Inc., Section 7, T16S-R17E, Terrebonne Parish, LA
- 4. Revised Tract 9, North Terrebonne Commercial Park, Addendum No. 1, and Revised Lot 6, Block 2 to Trinity Commercial Park, Addendum No. 1, Section 4, T16S-R16E & T16S-R17E, Terrebonne Parish, LA

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

J. COMMITTEE REPORTS:

- 1. Subdivision Regulations Review Committee:
 - a) Mr. Gordon stated they had a meeting last week and discussed some zoning matters as well as other things regarding Administrative Approvals and Housing.

K. COMMISSION COMMENTS:

- 1. Planning Commissioners’ Comments
- 2. Chairman’s Comments

L. PUBLIC COMMENTS: None.

M. Mr. Thibodeaux moved, seconded by Mr. Ostheimer: “THAT there being no further business to come before the Houma-Terrebonne Regional Planning Commission, the meeting be adjourned at 7:30 p.m.”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Elfert, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Erny and Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

*Becky M. Becnel, Minute Clerk
Houma-Terrebonne Regional Planning Commission*

Keneth L. Rembert

LAND SURVEYORS

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635 SCHOOL ST. HOUMA, LA. 70360
985-879-2782 (FAX) 985-879-1641

June 19, 2014

Houma-Terrebonne Planning & Zoning
P. O. Box 1446
Houma, LA 70361

Att: Mr. Pat Gordon:

Re: OLD BUSINESS ITEM 1 (CLARK E. MACKEY)

Dear Pat:

Please let this letter serve as a request to allow the above item to remain on the table and not be considered at the meeting of tonight. There are still some unfinished issues to be addressed on this project.

Thank you.

Sincerely,


Keneth L. Rembert

KLR/apr



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TERREBONNE PARISH CONSOLIDATED GOVERNMENT

June 19, 2014
Item F-1

TO: Pat Gordon

FROM: Gregory E. Bush, LTC, USA, Retired

SUBJECT: Redivision of LeGrace Properties, LLC
Process "D" No. 2013-02-03

An inspection of the above referenced development was held. The following punch list items remain and need to be addressed:

1. Slope along bayou needs to be verified.
2. Replacement right-of-way along bayou needs to be shown on the plat.
3. Junction box needs to be accessible from the surface for cleaning.
4. Bricks and foam sealant should be removed from catchbasins.
5. Catchbasins should be mortared as per LaDOTD standards.

GEB/jes

cc: Bryan M. Breaud, P.E.
Planning Commission
Engineering Division File
Reading File
Council Reading File

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TERREBONNE PARISH CONSOLIDATED GOVERNMENT

June 19, 2014
Item No. G-4

TO: **Pat Gordon**

FROM: **Gregory E. Bush, LTC, USA, Retired**
Director of Public Works

SUBJECT: **Northpark Subdivision Phase 1**
Final Inspection

A final inspection of the above referenced subdivision was held by representatives of the Department of Public Works. The following punch list items remain and need to be addressed:

1. Replace cracked panel on Rue Richard.
2. Dead end road installation needs to be in accordance with MUTCD and LaDOTD standards.
3. Place fill behind curbs.
4. Finish lot grading.
5. CCC Ditch improvements need to be shown on the record drawings.
6. Joint detail around the traffic circle does not match the record drawings.
7. Seal all joints around the isolation pads.
8. Repair or replace cracked curbs.
9. All signs need to be shown on record drawings.
10. Remove nail and grout void at catchbasin 5.
11. Remove wood form, grout voids and repair failing concrete around manhole frame at STA. 18+70.
12. Remove foam and grout voids at catchbasins 21 and 27.
13. Remove nails, wood form and grout voids in manhole at STA. 22+32.
14. Grout voids at catchbasins 31 and 55.
15. Ditch needs to be graded according to plans.
16. No approval letter from Pollution Control.
17. Plat does not reference the date the benchmark was set.
18. Benchmark was not stamped with the elevation and date set.
19. Clean and reseal expansion joints in curbing.
20. The turnaround at the end of Rue Richard is temporary. This turnaround should be bonded for a period of one year.

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Northpark Subdivision Phase 1
Final Inspection
GEB Memo to PG dated 6/19/14
Page 2

This review does not imply that the drainage plan, or any other building plan, submitted for this project complies with all other requirements of the Parish Codes. Please feel free to contact Joan Schexnayder at 873-6720 if you have any questions or comments.

cc: Planning Commission
F.E. Milford, III, P.E.
Tom Bourg
Engineering Division
Reading File
Council Reading File



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TERREBONNE PARISH CONSOLIDATED GOVERNMENT

June 19, 2014
Item No. G-5

TO: **Pat Gordon**

FROM: **Gregory E. Bush, LTC, USA, Retired**
Director of Public Works

SUBJECT: **Rome Woodard Street (Main Port Court)**
Final Inspection

A final inspection of the above referenced subdivision was held by representatives of the Department of Public Works. The following punch list items remain and need to be addressed:

1. Culverts, drainage structures and ditches need to be cleared of trash/debris and excessive grass from STA. 120+71 to the end of the project.
2. Location of street lights should be shown on the plat.
3. Plat does not show the datum and date of the benchmarks.
4. No approval letter from Waterworks.
5. One fire hydrant needs to be installed at the end of the dedicated road.
6. Remove the word proposed from plat.
7. Remove abandoned power poles.
8. Re-grade ditches.

This review does not imply that the drainage plan, or any other building plan, submitted for this project complies with all other requirements of the Parish Codes. Please feel free to contact Joan Schexnayder at 873-6720 if you have any questions or comments.

cc: Planning Commission
Andree F. Cortez, P.E.
Tom Bourg
Engineering Division
Reading File
Council Reading File

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